



DECLARATION OF PROPER USE OF THE VOTERS' LIST

Municipal Elections Act, 1996 [s. 23 (3), (4) and (5)]

I, _____, being a:

☐ Candidate for the office of _____

OR

☐ A person entitled to a copy of the Voters' List pursuant to Section 23 (3) of the *Municipal Elections Act*, namely:

- ☐ The secretary of a local board any of whose members are required to be elected at an election conducted by the clerk, or that has submitted a question to the electors
- ☐ The clerk of the municipality responsible for conducting the elections in a combined area for school board purposes
- ☐ The clerk of an upper-tier municipality any of whose members are required to be elected at an election conducted by the clerk, or that has submitted a by-law or question to the electors;
- ☐ The Minister, if he or she has submitted a question to the electors

hereby request the Clerk to provide me with access (via a user name and password) to the Candidates Module to view the list of electors.

I, the undersigned, do hereby agree to use the Voters' List for election purposes only and I understand that I am prohibited by the *Municipal Elections Act* from using the Voters' List for commercial purposes.

Signature

Date



POLICY FOR USE OF THE VOTERS' LIST

The Voters' List has been compiled for election purposes only. All electors should ensure that their names and relevant information are correct on the Voters' List.

Eligible persons who request a copy of the Voters' List must sign a declaration, as per the attached form, prior to receiving a copy of all or any part of the Voters' List.

Copies for local boards – municipalities - Minister

Upon **written request**, the Clerk shall provide a copy of the Voters' List to, [Section 23 (3)]

- the secretary of a local board any of whose members are required to be elected at an election conducted by the Clerk, or that has submitted a question to the electors;
- the Clerk of the local municipality responsible for conducting the elections in any combined area for school board purposes;
- the Clerk of an upper-tier municipality any of whose members are required to be elected at an election conducted by the Clerk, or that has submitted a by-law or question to the electors;
- the Minister, if he or she has submitted a question to the electors.

Copies – for candidates

Upon **written request** of a certified candidate for an office, the Clerk shall provide him or her with the part of the Voters' List that contains the names of the electors who are entitled to vote for that office.

The Candidate or their campaign worker cannot confirm or deny if a person is on the Voters' List. The person must contact or visit the Municipal Office where they are entitled to vote, with proper identification and proof of residence during normal office hours beginning September 1, 2022 up to and including the close of voting on October 24 at 8:00 p.m.

Use of online, electronic and paper versions of the Voters' List, Interim and Final List of Changes to the List and all other information containing personal voter information shall be protected by the Candidate and shall not be used for any purpose other than the 2022 Municipal Election. All Voter information obtained by the Candidate during the 2022 Municipal Election shall be destroyed by the Candidate after the election, either by returning same to the Clerk for destruction with other election material or by deleting it completely from Candidate computer hardware. If records are shared by the Candidates with others (campaign workers), an oath administered by the Candidate, similar to the one taken by the Candidate shall be administered and all shared records shall also be protected and destroyed.